



AWĀSIS Conference
Box 20005
Saskatoon, SK S7L 7K9
Tel: (306) 249-9586 Fax: (306) 249-9585



Call for Presenters

The Awâsis Conference committee invites you to present at our conference on April 29 – May 1, 2009 in Saskatoon, Saskatchewan, Canada.

The deadline for applications is **December 15, 2008** and the notification date is **January 15, 2009**. Please complete all parts of the 'Call for Presenters' form and **mail** it to the following address postmarked no later than December 15, 2008.

Call for Presenters
Awâsis Conference 2009
Box 20005
Saskatoon, SK S7L 7K9

PRESENTER INFORMATION

Name: _____ Title: _____

School/Organization: _____

Mailing Address: _____

City/Province/Postal Code: _____

Telephone: (Work) _____ (Home) _____

Email Address: _____

Presenter(s) Background: **(Please add a brief attachment. This bio will be used in the Conference Journal)**

Name(s) of co-presenter(s): _____

Fee/Payment Request: _____

(subject to a review and approval by the Planning Committee)

Or check ✓ one of the other options below:

*By official contract agreement. _____

*I will accept the honorarium based on committee guidelines. _____

*I do not require any remuneration. _____

PLEASE NOTE: The approved payment request or the offered honorarium will be payable to the applicant (primary presenter) only! The primary presenter will determine that a shared amount of this payment be distributed to the co-presenter(s) upon agreement of those involved.

Presentation Information

***If submitting more than one proposal, please fill out and send separate applications.**

Title of Session: _____

Focus of Presentation: (Please check ✓ all applicable topics)

School Based Administration	_____	Supervision	_____
Leadership	_____	Professional Growth	_____
Student Discipline	_____	Community Schools	_____
Student/Parent/Community	_____	Aboriginal Education	_____
Alternative Schooling	_____	Other:	_____

Description of Presentation: (100 words maximum)

Add Attachment

Preferred Time: (Please check ✓ desired presentation length)

Thursday:	75 minutes _____	Half Day (3 hrs) _____	Full Day (4 ¼ hrs) _____
Friday:	75 minutes _____	Half Day (3 hrs) _____	Full Day (4 ¼ hrs) _____

Preferred Audience Size: (Please check ✓ - this is not a guarantee due to workshop room availability)

Preferred Maximum # _____ Maximum of 30 _____ Maximum of 50 _____ Maximum of 100+ _____

Room Set-Up: Theatre _____ Circle _____ Semi-circle _____ Tables (U-shaped or Box) _____

Other Set-Up _____ (please specify) _____

Audio/Visual Requirements: (Please check ✓ all required equipment)

Overhead Projector & Screen _____	VCR/DVD/TV _____	White Board & Markers _____
Flip Chart & Markers _____	Audio Cassette/CD Player _____	*PowerPoint Projector & Screen _____
		(*priority based - a limited supply available)

Other requirements: _____
(please specify)

Accommodation/Travel Requirements: (Applicable ONLY to out of town presenters)

Accommodations (Circle one): Smoking or Non-Smoking # of Occupancy: _____

Air Flight _____ (check ✓) Ground Travel: (origin to destination and return - specify kms) _____

Information for Prospective Presenters

Once the “Call for Presenters” form is received, the Awāsis Office will inform each presenter about the disposition of their request to present on January 15th or soon thereafter.

If the application to present is accepted, each presenter is expected to provide one copy of any handout(s) to the Conference Planning Committee for possible publication in the upcoming Awāsis Journal. As well, prepare to have sufficient copies of any handout(s) to meet the numbers specified under “Preferred Audience Size”. **Please note that the copying of handouts including any acquired costs for the copying are the responsibility of the presenter.** The on-site Awāsis office staff will be available to assist you with all other needs for your session(s) i.e. paper, markers, tape, etc.

Presenters will be required to register for the conference in the same manner as conference delegates. The **conference registration fees are waived** for all presenters.

Signature of Presenter

Date

If you require any further information,
please contact:

AWĀSIS Office
Email: awasisconf@sasktel.net
Telephone: (306) 249-9586
Fax: (306) 249-9585