



AWĀSIS
Aboriginal Education Conference
Call for Presenters
Box 30024 Saskatoon, SK S7L 7M6
Tel: (306) 249-9586 Fax: (306) 249-9585

The Awâsis Conference committee invites you to present at our conference on
April 25th, 26th and 27th 2012 in Saskatoon, Saskatchewan

The deadline for applications is December 1, 2011.

Notification date is January 15, 2012.

Please complete all parts of the 'Call for Presenters' form and **mail or fax** it to the above address
no later than December 1, 2011.

PRESENTER INFORMATION

Name: _____

School/Organization: _____

Mailing Address: _____

City/Province/Postal Code: _____

Telephone: (Work) _____ (Fax) _____

Email Address: _____

Presenter(s) Background Information:

Please attach a brief personal bio with your application

Name(s) of co-presenters(s): _____

PLEASE NOTE: The approved payment request or the offered honorarium or substitute costs will be payable to the applicant (primary presenter)

*I will accept the honorarium based on committee guidelines. _____

*I do not require any remuneration. _____

Presentation Information

***If submitting more than one proposal, please fill out and send separate applications.**

Title of Session: _____

Description of Presentation:

Please attach a brief description of your presentation with your application.

Preferred Time: (please check \checkmark desired presentation length)

Thursday: 75 minutes _____ Half Day (3 hrs) _____

Friday: 75 minutes _____ Half Day (3 hrs) _____

Preferred Audience Size: (please check \checkmark - this is not a guarantee due to workshop room availability)

Preferred Maximum # _____ Maximum of 30 _____ Maximum of 50 _____ Maximum of 100+ _____

Room Set-Up: Theatre _____

Audio/Visual Requirements: (please check \checkmark all required equipment)

Lap Top Computer not provided

PowerPoint: Projector _____ Screen _____

DVD _____

CD player _____

Please choose only **one**: Whiteboard & Markers _____ Flip Chart & Markers _____

Other requirements: (please specify) _____

Accommodation/Travel Requirements: (Applicable ONLY to out of town presenters)

Hotel Accommodations Required: **Yes** _____ **No** _____

(Hotel reimbursed by Awasis after check out with receipt)

Non Smoking only # of Occupancy: _____

Travel Reimbursement required: Yes / No

Ground Travel: place of departure _____

Round trip total Km: _____

Air Flight: Yes / No

(Awasis must pre-approve this cost and will be reimbursed at conference with receipts)

Information for Prospective Presenters

Once the “Call for Presenters” form is received, the Awāsis Office will inform each presenter about the disposition of their request to present on January 15th or soon thereafter.

If the application to present is accepted, each presenter is expected to provide one copy of any handout(s) to the Conference Planning Committee for possible publication in the upcoming Awāsis Journal. As well, prepare to have sufficient copies of any handout(s) to meet the numbers specified under “Preferred Audience Size”. **Please note that the copying of handouts including any acquired costs for the copying are the responsibility of the presenter.** The on-site Awāsis office staff will be available to assist you with all other needs for your session(s) – i.e. paper, markers, tape, etc.

Presenters will be required to register for the conference in the same manner as conference delegates. The **conference registration fees are waived** for all presenters.

Signature of Presenter

Date

If you require any further information,

Please contact:

AWĀSIS Office

Email: awasisconf@sasktel.net

Telephone: (306) 249-9586

Fax: (306) 249-9585

Check our web site at www.awasis.com